



OBRC Outreach Event Series 2

Topic: How to write good proposals

When: March 16, 2012 10:00 am -12:00 noon

Location: Lobby Auditorium, Executive Building, 101 Monroe St. Rockville, MD. 20850

Speakers: **Pam Jones**, Chief, Office of Procurement
Department of General Services
Montgomery County, Maryland

Jackie Wolfe
CEO
Wolfe Proposals

Agenda:

10am - 11am: Checklist: Writing an effective proposal ----- **Pam Jones**
(What is Montgomery County looking for in your proposal)

11am - 12pm: How to make your proposal stand out ----- **Jackie Wolfe**
(Perfecting writing techniques and delivering winning proposals)

We can accommodate up to 100 participants. Please RSVP by March 13th, 2012.
This event will be video recorded and will be posted on-line for those who can not attend.
Please send the following information to obrc@montgomerycountymd.gov to register.

Company Name: _____
of people attending: _____
Phone #: _____
Email: _____
Main Trade: _____